

STANDING OPERATING PROCEDURE

AWARDS OF EXCELLENCE: ARMY PROFESSIONAL COLLEGES/INSTITUTIONS

General

- 1. Army Welfare Education Society was registered in April 1983. The organization expanded and has grown to have 126 Army Schools and 13 Professional Colleges. The first Professional College Army Institute of Technology (AIT), Pune was established in 1994.
- 2. Army Welfare Education Society (AWES) is providing 'Quality Education at Affordable Cost' since inception. Awards of Excellence have been introduced in Army run Professional Colleges/Institutions to serve as a source of inspiration and motivation for the students to work hard and excel in their fields.

Aim

3. The aim of the SOP is to lay down the guidelines for implementation of 'Awards of Excellence' in Army run Professional Colleges/Institutions.

Award and Modalities

- 4. Following Awards of Excellence are being instituted in the Army run Professional Colleges/Institutions:-
 - (a) Chief of Army Staff (COAS) All Round Best Student Rolling Trophy. This award shall be instituted in 10 colleges/institutions conducting courses of two to four or more years duration. One award per batch based on overall performance during complete duration of the course shall be awarded at the time of passing out. The award shall consist of the following:-
 - (i) Monetary Reward Rs 25,000/-.
 - (ii) Rolling Trophy (replica to the student).
 - (iii) Merit Certificale.
 - (b) Awards of Academic Excellence. Three awards per college, except AIT Pune, for securing 1st, 2nd and 3rd positions in academic in final year. For AIT Pune, these awards shall be for every discipline ie BE (IT), BE(Computer), BE (Electric & TC) and BE (Mechanical). The award shall consist of the following:
 - (i) 1st Position.
 - (aa) Monetary Reward Rs 20,000/-.
 - (ab) Gold Medal.
 - (ac) Merit Certificate.
 - (ii) 2nd Position.
 - (aa) Monetary Reward Rs 15,000/-.
 - (ab) Silver Medal.
 - (ac) Merit Certificate.

3rd Position. (iii)

- Monetary Reward Rs 10,000/-. (aa)
- Bronze Medal. (ab)
- Merit Certificate

(Note - for one year duration courses, the monetary reward portion of the award shall be half of the amount mentioned for above three positions)

Eligibility and Selection.

- Only final year students shall be eligible for nomination for the above awards. HQ AWES shall lay down detailed guidelines and criteria for eligibility and selection of candidates for the awards.
- AWES Commands in Based on the laid down guidelines, Director, consultation with the colleges shall carry out the selection procedure. proceedings will be perused and approved by respective Command HQ.
 - Particulars of candidates selected for various awards shall be forwarded by Director AWES, Commands duly perused and approved by respective Command HQ to HQ AWES alongwith schedule of presentation.
 - HQ AWES will scrutinize details and forward consolidated list of awardees, college-wise and alongwith presentation ceremony details to Ceremonial and Welfare Directorate.

Processing.

- Rehabilitation and Welfare Section, Geremonial and Welfare Directorate shall take all approvals, arrange funds and arrange provisioning of the awards complete in all respects to HQ AWES within a specified time period.
- HQ AWES will coordinate despatch of awards to various colleges through Director, AWES respective Command HQ.

Presentation. The awards will be presented by the Chief Guest during the nnual Day Function of individual colleges or on such appropriate occasion as deemed in by the Colleges in consultation with the respective HQ Commands and Army Welfare Liucation Society. The final schedule of presentation ceremony to be forwarded to c. remonial and Welfare Directorate for information of the Adjutant General.

- Chief Guest. Details to be coordinated by respective college in consultation with Dinter AWES Commands and HQ Commands.
- The donors sponsoring the awards should be invited to alternal the function. It may also be appropriate if the donors are also given an opportunity to present one of the awards for academic excellence.

10. Naming of Awards.

- (a) All round best student award shall be named as 'The Chief of Army Staff (COAS) All Round Best Student Rolling Trophy'.
- (b) Awards of Academic Excellences have been named after the posthumous awardees of Param Vir Chakra, Ashok Chakra and Victoria Cross. List containing college-wise names of awards is at Appendix.
- 11. <u>Implementation</u>. The above Awards of Excellence shall be implemented wef next financial year for achievers of the current academic year 2009-2010.
 - 12. Sample/drawing of the awards will be prepared by AWES and forwarded to Rehabilitation & Welfare Section for preparing the awards.

Financial Implication

13. An amount of approximately Rs.10,05,000/- shall be involved every year for implementation of the Scheme. Broad division is as follows:-

(a) Monetary Reward - Rs 9,70,000/- approx
(b) Prep of medals and Certificates - Rs 30,000/- approx
(c) Misc - Rs 5,000/- approx

Total - Rs 10,05,000/- approx

The funds for the Awards of Excellence will be provided from Army Welfare Corpuses. Rehabilitation and Welfare Section will work out and arrange funds on yearly basis in consultation with the concerned donor(s).

Conclusion

The Awards of Excellence have been introduced in the Army run Professional Colleges/Institutes with effect from academic year 2009-2010. The award would serve as a source of inspiration for the students to work hard and excel in their fields and to motivate them to join the Armed Forces.

(A.Ghakravarty) Brig DDG(Wel)

O ______Mar 2010

File No :- 45481/AG/AWES/R&W Coord

Distribution :-

- HQ Western Command (AWES)
- HQ Southern Command (AWES)

- 3. HQ Northern Command (AWES)
- 4. HQ Eastern Command (AWES)
- 5. HQ Central Command (AWES)
- 6. HQ South West Command(AWES)
- 7. HQ ARTRAC (AWES)

Internal:-

- 1. COAS Sectt
- 2. VCOAS Sectt
- 3. · AG's Sectt
- 4. HQ AWES

For info please.

- For implementation

ELIGIBILITY CRITERIA AND GUIDELINES FOR COAS ALL ROUND BEST STUDENT ROLLING TROPHY

/	1. Eligibility. conducting courses	All the so	students passing Ir year duration ex	out of cept the	Army followin	Professional	Colleges
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- The student should not have failed /reappeared in any subject in the University examination during the course.
- The student should not be involved in any disciplinary case throughout the stay in the institute

Criteria for Selection (Total Marks 130).

- Academic Performance (Max Marks 100). Overall average percentage of marks obtained in University examination will be awarded as marks e.g. 80% means 80 marks
 - Participation in Sports and Co-Curricular Activity (Max Marks 20) Number of events participated x 5 marks. (To be specified by colleges in advance

Overall Attendance (Max Marks 10)

(i)	Above 90%	10 Marks
(ii)	Above 85%	08 Marks
(iii)	Above 80%	06 Marks

04 Marks Composition of Selection Committee

Above 75%

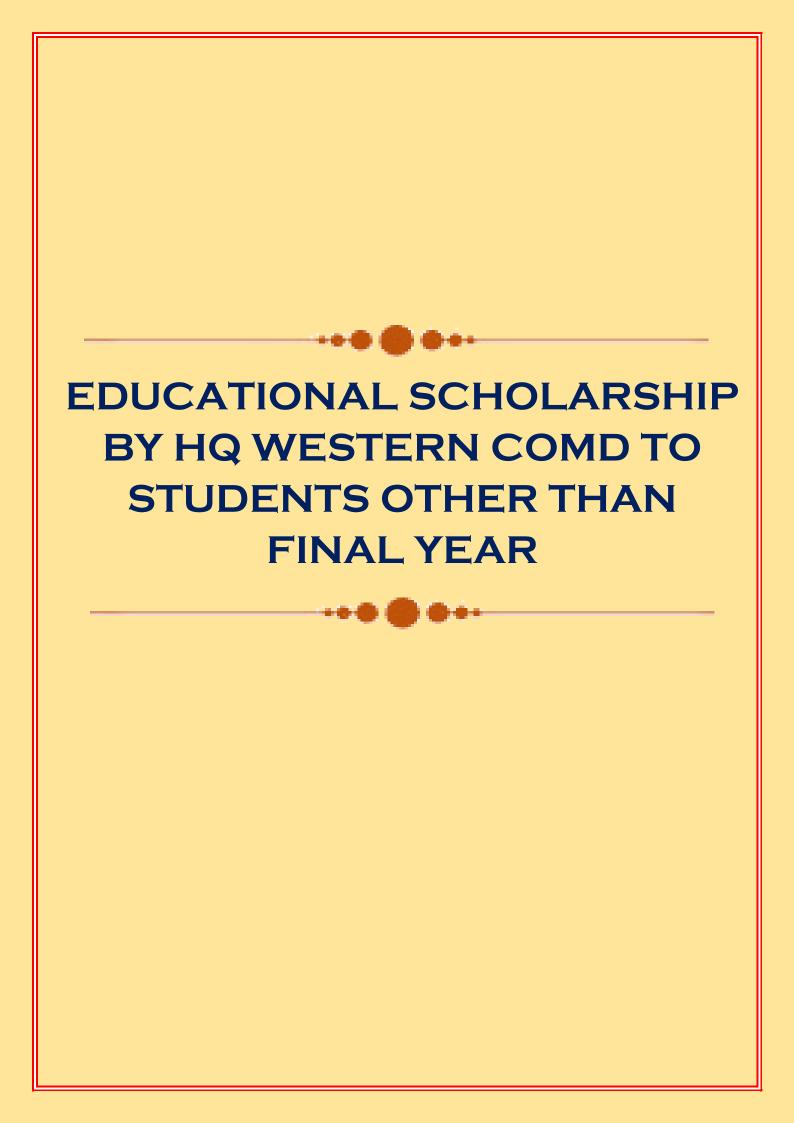
3.

The selection will be carried out by a committee composed as under-(a)

(i) Presiding o	fficer		Chairman of the institut	tė	
(ii) Members	1.	24.5	- Director and/or Principal		
	2.		Registrar	Pi	
	3		01 x HOD (In rotation)	FY	
	4		01 x Student Rep		

- Members except Registrar will be rotated every year (b)
- The selection criteria will be displayed prominently on the notice board and announced in the inaugural speech by the Principal to the freshers on re opening of the college every year.

- (d) Not more than 05 students will be short listed by the committee for final selection based on merit. If two students get the same marks after short listing, the student getting higher marks in academics will be declared overall best student. A record of the selection process will be forwarded to HQ Commands by the institute for further action.
- (e) The name of the best outgoing student will be intimated to Army HQ AWES.
- (f) A miniature sized replica of the Rolling Trophy will be given to the Outgoing Student by the respective institute.



SOP FOR AWARDING OF EDUCATIONAL SCHOLARSHIPS TO STUDENTS OF ARMY PROFESSIONAL COLLEGES UNDER WESTERN COMD

Introduction

- 1. Army Welfare Society Education Society was registered in April 1983. The organization expanded and has grown to 136 Army Public Schools and 12 Professional Colleges, as on dt.
- 2. HQ Western Comd is running five Army Professional Colleges under its jurisdiction. These colleges are providing 'Quality Education at Affordable Cost' since inception. Awards of Excellence had been introduced by AWES in Army run Professional Colleges/Institutions to serve as a source of inspiration and motivation for the students to work hard and excel in their fields.

Aim

3. Aim of this SOP is to lay down the guidelines for implementation of 'Awards of Excellence' in the form of Cash Awards in Army run Professional Colleges/Institutions at Comd/College Mgt level.

Scope & Justification

- 4. At present the 'Awards of Excellence' are being given by HQ AWES for the final year students of all professional colleges, vide their SOP issued letter No B/45840/Trophy/AWES dt 19 Apr 2010. No such awards are being given to students of other batches (except final year).
- 5. To achieve a high level of inspiration and motivation for the students for other batches, it has been recommended by BOA to introduce new 'Awards of Excellence' in the form of of Cash Awards at Comd/College Mgt level.

Awards and Modalities

- 6. Based on the proposal and recommendations of the environment, it has been proposed that similar cash awards should also be applicable to all other students (less final year students, which are being granted by HQ AWES). Since final year students are being granted Awards of Excellence' by HQ AWES, therefore, the students of other batches/Years should be granted awards by Comd/College Mgt level. All Instts have agreed to grant of cash awards to I, II, III and IV yr students (as applicable as per course duration, less final year students). Amount of cash award will be shared 50% each by Comd HQ (CWF) and College Mgt respectively.
- 7. To have uniformity in the cash awards, the recommended cash awards for I, II & III yr students securing 1st, 2nd and 3rd posn are as under :-
 - (a) 1st posn Rs 20,000/-.
 - (b) 2nd posn Rs 15,000/-.
 - (c) 3rd posn Rs 10,000/-.

8. The breakdown of cash awards in r/o all five colleges of Western Comd are given below for easy reference :-

<u>Ser</u> <u>No</u>	Colleges	No of Award (Cash award for 1 st , 2 nd & 3 rd posn)	No of Awards	Total No of Awards	Amount of Award
(a)	ACN Jalandhar	B Sc (Nursing) 1 st Year B Sc (Nursing) 2 nd Year B Sc (Nursing) 3 rd Year	03 03 03	09	As per Para 7 above)
(b)	AIE, NOIDA	B Ed 1 st Year B Ed Spl Edn 1 st Year	03 03	06	-do-
(c)	AIMT, NOIDA	MBA 1 st Year	03	03	-do-
		BBA 1 st Year BBA 2 nd Year	03 03	06	-do-
(d)	AIL, Mohali	BA LLB 1 st Year BA LLB 2 nd Year BA LLB 3 rd Year BA LLB 4th Year	03 03 03 03	12	-do-
(e)	ACMS Delhi Cantt	MBBS 1 st Year MBBS 2 nd Year MBBS 3 rd Year MBBS 4 th Year	03 03 03 03	12	-do-

9. Based on the above criteria, College wise cash awards and annual financial effect thereon will be as under :-

Ser No	Colleges	<u>Award</u>	Total No of Awards	Total Cost of Award	50% Share of Award Given By HQ WC (CWF)
(a)	ACN Jalandhar	Cash award for 1 st , 2 nd & 3 rd posn in first three yrs of B Sc (Nursing)	09	1,35,000/-	67,500/-
(b)	AIE, NOIDA	Cash award for 1 st , 2 nd & 3 rd posn in B Ed & B Ed Spl Edn (first yr)	06	90,000/-	45,000/-
(c)	AIMT,	Cash award for 1 ^{st,} 2 nd & 3 rd posn in MBA first yr	03	45,000/-	22,500/-
	NOIDA	Cash award for 1 st , 2 nd & 3 rd posn in BBA 1 st two yrs	06	90,000/-	45,000/-
(d)	AIL, Mohali	Cash award for 1 ^{st,} 2 nd & 3 rd posn in first four yrs in BA LLB	12	1,80,000/-	90,000/-
(e)	ACMS Delhi Cantt	Cash award for 1 st , 2 nd & 3 rd posn in first four yrs in	12	1,80,000/-	90,000/-
		MBBS Total		7,20,000/-	3,60,000/-

Financial Implication

10. An amount of approximately Rs 7,20,000/- will be required every year for implementation of the above Cash Award Scheme. Amount of cash award will be equally shared by Comd HQ (CWF) and College Mgt respectively.

<u>Ser</u> No	College	Course	Percentage of Marks for Grant of Award			
110			1 st Posn	2 nd Posn	3 rd Posn	
(a)	ACN Jalandhar	B Sc (Nursing)	> 75%	>72 - < 75%	>70 - >72%	
(b)	AIE, NOIDA	B Ed	> 80%	> 75 - < 80%	>70 - < 75%	
		B Ed (Spl)	> 80%	> 75 - < 80%	>70 - < 75%	
(c)	AIMT, NOIDA	MBA	> 70%	> 68 - < 70%	>65 - < 68%	
		BBA	> 70%	> 68 - < 70%	>65 - < 68%	
(d)	ACMS Delhi Cantt	MBBS	> 70%	> 65 - < 70%	>60 - < 65%	
(e)	AIL, Mohali	BA LLB	> 80%	> 75 - < 80%	>70 - < 75%	

Note: In case of tie between more than one students, the SAMC may adopt a transparent decision to break the tie based on the competency/performance of the student.

Min Percentage Applicability for Grant of Award to Student

11. While preparing the final result for selection of eligible students for grant of 1st, 2nd & 3rd posn award for various Courses being run by all five Colleges, the fwg minimum percentage of marks has been specified and in case the specified percentage is not achieved by a student, no award will be granted :-

Implementation

12. Upon declaration of results, Instt will work out and list out the winners. Awards list, duly approved by Instt Mgt, will be fwd to this HQ for approval of BOA. After receipt of approval, full amount of award will be awarded and presented to the winner by the Instt Mgt. Thereafter, share of Comd HQ will be requisitioned by each Instt and will be reimbursed to the Instt from Comd Welfare Fund (CWF). The above Awards of Excellence shall be implemented wef Academic Session 2021-22 to be awarded at the end of the Academic Session 2021-22 (upon declaration of results).

Conclusion

13. The Awards of Excellence have been introduced in the Army Professional Colleges under Western Comd with effect from academic years 2021-22. The award would serve as a source of inspiration for the students to work hard and excel in their fields and to motivate them to join the Armed Forces.

Case File No: 46353/C/P/AWES

HQ Western Command (AWES Cell) Chandimandir – 134107

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Distribution:-

Army Headquarters (AWES) AG's Branch Bldg No 202, Shankar Vihar Delhi Cantt – 110010

HQ 11 Corps (AWES) HQ Delhi Area (AWES)

All Professional Colleges

<u>Internal</u>

Ord Branch

Accts Section

College Circular File

(RS Bhatti)
Col (Retd)
Dir AWES
For Patron BOA

- for information please.